

Rural Water District No. 3

Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

Ph. (918) 371-2055 • Fax (918) 371-3864 • TRS 711

NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on December 14, 2020 at 8:00 o'clock A.M., at 17227 N. 129th E. Avenue, Collinsville, Oklahoma, 74021.

I. CALL TO ORDER

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order December 14, 2020 at 8:00 a.m.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Vice-Chairman Bruce Hoover, here; Secretary/Treasurer Robert Scott, here. Directors: Bill Jacobs, here; Max Terrell, here; Gary Burd, here; Steve Cole, here. There is a quorum present and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129th E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on December 9, 2020 at 4:00 PM. Also present is Jerry Gammill, District Manager; Chad Pennington, Field Supervisor; Dona Lewis, Office Manager and Recording Secretary, absent; David Dollar, Water PAQ Engineering; Larry Steidley, Steidley Law Firm, here; Rosemary Robinson, and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the District office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions or addition to the minutes of:**
 - a.** The Regular meeting of November 9, 2020. Bruce Hoover made the motion to approve the minutes as written. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
- 4. Report of Secretary/Treasurer.** Robert Scott, in December we had 36 new taps and 93 transfers. We sold 30 new taps in November. I have some information about money markets that would increase our interest.
- 5. Report of District Manager.** Jerry Gammill, the report went out in the board packet. Chris Cox with City of Collinsville called about water line easements on north side of 126 St N east of Garnett, we had dealt with an engineering firm for Collinsville regarding a potential sewer line. Next item, 106 St N and 129 E Ave intersection widening, mailed on 12-3-20. TOC samples taken on 12-2-20, Bid Opening on Tulsa County Horsepen Creek project on 12-2-20. Discharge permit, every 5 years renewal, was finalized, good through 12-31-2025. Magnolia Ridge II, has been reviewed and going back to their engineer. Reunion at Owasso, a development that's been talked about on the north and west side of Lowe's.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

- a. **Field Manager.** Chad Pennington reports 7 field audits, 10 change out meters, 2 replaced can, 7 dirt work, 2 drop-ins, 1 flush line, 15 leaks, 1 replaced lid, 19 MXU installed to be radio reads, 4 checked pressure, 1 replaced setter, 1 shut off, 26 new taps, 45 miscellaneous, work orders completed 142.
 - b. **Office Manager.** 149 work orders written in November. I'm filling in for Dona who is attending her mom today. January 8, 2021 will be my last day.
6. **Report of Attorney.** Larry Steidley, the pump station property will be closed hopefully by next month's board meeting.
7. **Report of Engineer.** David Dollar, projects I've worked on, Thiessen North water line, 106th & Memorial, Owasso Urgent Care. Owasso waterline projects, 106 St N and 129 E Ave, 106 St N and 145 E Ave, bids on Horsepen Creek, questions on service boundary to Collinsville, 129 E Ave between 106 St N and 116 St N. Reunion @ Owasso, Tommy's Car Wash and Grease Monkey.
8. **Approval of accounts payable.** Bruce Hoover made the motion to approve. Steve Cole seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
9. **Approval of new tap applications and transfers.** Robert Scott made the motion to approve. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
10. **Approval and/or acceptance of new developments or line extensions.**
 - a. Discussion and decision regarding Tommy's Car Wash and Grease Monkey. A 1 block 2 lot development located along the north side of 116th St N approximately ¼ mile east of 129th E Ave. (On the west side of Taco Bell). Need fire flow requirements. Gary Burd made the motion for preliminary approval pending engineer's requirements. Max Terrell seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.
 - b. Discussion and decision regarding a request by Cherokee Nation Business for a 1 Lot, 1 Block development, existing structure with new business and additional water demands. They are requesting a waterline extension and variance to not extend the waterline completely across the face of the Lot. Brian Hunt with the real estate division of the Cherokee Nation. Bought the Indoor Soccer building at 16990 Hwy 20, made it into a multi-purpose facility, film studio and PPE Food Security. Need fireflow requirements signed off by the Fire Marshal. Steve Cole made the motion for preliminary approval pending requirements for the 12" waterline extension and variance to not extend the waterline across the face of the lot. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

11. Developments/line extensions waiting final approval.

a.

12. Public Comments.

II. OLD BUSINESS

1. **Discussion, decision and update regarding waterline relocation associated with ODOT's Hwy 20 project east of Hwy 75.** Jerry Gammill, they are working on the as-builts. Bartlett & West may ask for additional money for engineering.
 - a.
2. **Discussion and update regarding the proposed engineering agreement with Bartlett & West for the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06) Utilities, STPY-174B(060)UT Washington County, SH-11.**

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

- a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design for \$8,894.00. Gary Burd made the motion to approve invoice and claim. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous. Jerry Gammill, the percentage for the district will go down to 4.96 percent if ODOT agrees and ODOT percentage will be 95.04 percent.

3. Discussion and decision the proposed 24-inch water line alignment and easements. David Dollar. There is no decision to be made. We released Meshek to complete the remaining easements. We received exhibits for review. Staking has been completed from the water plant to 166 St N. Surveyor is working south of Hardacre property. Making progress.

4. Discussion and decision regarding auditor for 2020 audit. Steve made the motion to approve Mike Green to do the audit, same amount as last year, no federal money involved. Bill Jacobs seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

5. Discussion and decision regarding Engineer's recommendation to award contract for the Waterline Relocation project of Horsepen Creek – Tulsa County: J/P 33566;(04). David Dollar, three bids, Creek Construction, MJM and Circle B Underground. After discussion, Steve Cole made the motion to award Creek Construction the bid for \$441,485.00 pending approval of Tulsa County. Bruce Hoover seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried carried.

III. NEW BUSINESS

1.

IV. ADJOURNMENT

1. Bruce Hoover made the motion to adjourn at 8:46 a.m. Robert Scott seconded. Bruce Hoover, yes; Robert Scott, yes; Bill Jacobs, yes; Max Terrell, yes; Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

Robert Scott – Secretary/Treasurer
Notes by Rosemary Robinson for Dona Lewis