

Rural Water District No. 3

Washington County, Oklahoma

17227 N. 129th E. Ave., P.O. Box 70, Collinsville, OK 74021-0070

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NOTICE REGULAR MONTHLY MEETING AND AGENDA FOR: RURAL WATER DISTRICT #3 WASHINGTON COUNTY BOARD OF DIRECTORS

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District #3 Washington County of Oklahoma will hold a Regular meeting on June 14, 2021 at 8:00 o'clock A.M., at 17227 N. 129th E. Avenue, Collinsville, Oklahoma, 74021.

I. CALL TO ORDER

- 1. The meeting was opened with the pledge of allegiance to the flag.**
- 2. The meeting was called to order June 14, 2021 at 8:00 a.m.** Chairman, Richard Kriege called roll: Chairman, Richard Kriege, here; Vice-Chairman Bruce Hoover, here; Secretary/Treasurer Robert Scott, here. Directors: Gary Burd, here; Steve Cole, yes. There is a quorum present and the meeting may proceed. Let the records show that the regular scheduled meeting of Rural Water District #3 Washington County, OK was called to order at 8:00 AM at 17227 N 129th E Ave in Collinsville, Oklahoma. Notice of the meeting was posted on the front door and drive-up window of the district office on June 9, 2021 at 4:00 PM. Also present is Jerry Gammill, District Manager; Chad Pennington, Field Supervisor; Dona Lewis, Office Manager and Recording Secretary, David Dollar, Water PAQ Engineering, and other interested parties. This meeting will be conducted by the requirements of the Oklahoma Open Meeting Act. Only items on the agenda will be addressed. Anyone wishing to address the board must call the District office by Wednesday prior to the meeting date and have your name and the nature of your business placed on the agenda.
- 3. Correction, deletions or addition to the minutes of:**
 - a.** The Regular meeting of May 10, 2021. Bruce Hoover made the motion to approve the minutes as written. Gary Burd seconded. Bill Jacobs, yes; Gary Burd, yes. Motion carried unanimous.
- 4. Report of Secretary/Treasurer.** Robert Scott, in June we had 48 new taps and 66 transfers. We sold 30 new taps in April.
- 5. Report of District Manager.** Jerry Gammill, the report went out in the board packet. Some sampling we have been doing the TOC's & the DPB results were good but they were higher than what I expected. Regarding the Horsepen Creek, we did make the last tie in. The sludge and residuals testing out here for our ponds. We pulled samples and sent to accurate lab on June 9, 2021. The development at 106th & Memorial, we did receive plans at a packet for review on the 9th of June. The waterline on the Thiessen North property, the contractors have been working on it and what we found out was the engineer / surveyor got some information incorrect surveyed wrong. The tie in on the highway crossing was at a different location than what his plans were showing. Urgent Care, we have received DEQ approved permit. Trinity Church, we have had a couple of emails lately and David has sent comments back to their engineer. Redbud, we have received a Owasso TAC meeting packet. Redbud is PUD (planned urban development) east of Hwy 169 on the north side of TTCU. It shows there is going to be several shopping centers, apartments, condos, restaurants. Owasso TAC meeting

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had another item called Criteria. These groups are going through Owasso Planning Commission and not contacting us. The Reunion in Owasso the court hearing on the easement closure was on the 8th of June. The Bible Church in Owasso, that is the one down on 129 E Ave north of Bill Jacobs property. One of the items on the TAC meeting. Garrett Creek Phase II, we have not been contacted regarding water. Another item on the TAC meeting that looks like a three or four story building south of where the Reasor's is located.

a. Field Manager. Chad Pennington reports 4 field audits, 27 change out meters, 2 replaced can, dirt work, 1 drop-ins, 0 flush line, 0 forfeit, 13 leaks, 0 replaced lid, 2 MXU installed to be radio reads, 2 checked pressure, 1 raise can, 14 radio read, 1 replaced setter, 0 shut off, 20 new taps, 8 miscellaneous, 14 zero usage, work orders completed 114. We locked 49 last month.

b. Office Manager. Dona, we issued 134 work orders in May.

6. Report of Attorney.

7. Report of Engineer. David Dollar. Developments I worked on, 106th St N & Memorial, Trinity Church, Owasso Urgent Care, Gacha Dental, The Warren Building, The Thiesson North waterline extension, Attic Storage phase IV and The Shoppes at Cooper Landing. Owasso is extending a waterline to their fire station that they built. They will be taking back customers in a court order that we currently serve that will be in their service area. Probably nine or ten customers. The entrance to Brookfield that is basically the boundary line immediately to the east of that entrance. Meters along 116th north and south that are west of Brookfield. We are working with Owasso on the utility relocation agreement this project will have betterments. I did do a water service availability for Mr. Sayre this month.

8. Approval of accounts payable. Steve Cole made the motion to approve. Robert Scott seconded. Bruce Hoover, yes; Gary Burd, yes. Motion carried unanimous.

9. Approval of new tap applications and transfers. Robert Scott made the motion to approve. Bruce Hoover seconded. Steve Cole, yes; Gary Burd, yes. Motion carried unanimous.

10. Approval and/or acceptance of new developments or line extensions.

a. Discussion and decision regarding The Flats, 8 lots, 15.9 acre, a residential subdivision located on the southeast corner of 136th St N and Sheridan. Jerry recommends for preliminary approval. Gary Burd made a motion for preliminary approval. Bruce Hoover seconded. Robert Scott, yes; Steve Cole, yes. Motion carried unanimous.

b. Discussion and decision regarding Cooper Crossing Extended IV, 23.79 acres, 22 lots, located south of Cooper Crossing Extended III. David recommends for preliminary approval. Gary Burd made the motion for preliminary approval. Bruce Hoover seconded. Robert Scott, yes; Steve Cole, yes.

11. Developments/line extensions waiting final approval.

a. Discussion and decision regarding Morrow Place Phase II, 79 lots, 23.9 acre, located on the southeast corner of 126th St N and 129th E Ave. Gary Burd made a motion. Robert Scott seconded. Bruce Hoover, yes; Steve Cole, yes. Motion carried unanimous.

13. Public Comments.

II. OLD BUSINESS

1. Discussion and decision regarding the ODOT Hwy 11 project, J/P 24351(04) Construction, SSP-174B(058)SS J/P 24351(06)Utilities, STPY-174B(060)UT Washington County, SH-11.

a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineering design. Kyle Sewell. They are looking at a 2022 construction date and given us permission to acquire the easements which will be reimbursable. I have prepared letters with easements and exhibits to all the 31 different landowners. David. We do have an invoice from Bartlett & West for the amount of \$7,784.56 that's for

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effort through May 24,2021. Total paid to date if that is approved for \$150,928.59 of the total contract amount of \$300,00.00 and that represents 50% of the total fee. It is my recommendation that you approve payment. Robert Scott made the motion. Gary Burd seconded. Bruce Hoover, yes; Steve Cole, yes. Motion carried unanimous.

2. Discussion and decision the proposed 24-inch water line alignment and easements.

- a. Discussion and decision regarding easement acquisition counteroffers from landowners. David. Since last month we have acquired five easements, so we now have ten of the nineteen. We do have one counteroffer from Brackett, the original offer was \$920.00 and the property owner countered at \$2,000.00. I recommend that we accept that counteroffer. Bruce Hoover made a motion to accept the counteroffer. Robert Scott seconded. Gary Burd, yes; Steve Cole, yes. Motion carried unanimous.

3. Discussion, decision and update the Waterline Relocation project of Horsepen Creek – Tulsa County: J/P 33566(04)

- a. Discussion and decision regarding partial pay estimate for Creek Construction. David. The contractor is done and we need to do that before we say they are officially done. The current contract end date is June 29, 2021. We do have partial pay out #3 from Creek Construction for effort to May 31, 2021. The total earned less for damages is a total of \$399,802.75. The balance due for this pay off application is \$69,364.25. Bruce Hoover made the motion to approve. Gary Burd seconded. Robert Scott, yes; Steve Cole, yes. Motion carried unanimous.
- b. Discussion and decision regarding change order #2. David. We added a hydrant on the north side of the creek. A change order for this is \$14,625.00. I do expect next month we'll have another change order that will reduce the cost. It's my recommendation that you approve change order #2. Bruce Hoover made the motion to approve. Gary Burd seconded. Robert Scott, yes; Steve Cole, yes. Motion carried unanimous.

4. Discussion, decision and update regarding the Sheridan Booster Station engineering and design.

- a. Discussion and decision regarding the approval of invoice from Bartlett & West for engineer and design. Kyle. No payout.

5. Discussion and decision regarding the acceptance and approval of the 2020 Audit. Bruce Hoover made the motion to approve. Steve Cole seconded. Robert Scott, yes; Steve Cole, yes. Motion carried unanimous.

6. Discussion and decision regarding the 2020 Audit invoice from Mike Green CPA.

Bruce Hoover made a motion. Gary Burd seconded. Robert Scott, yes; Steve Cole, yes. Motion carried unanimous.

7. Discussion and decision regarding the release of a Temporary easement in Maple Glen III. Bruce Hoover made a motion to release temporary easement. Gary Burd seconded. Robert Scott, yes; Steve Cole, yes. Motion carried unanimous.

III. NEW BUSINESS

IV. ADJOURNMENT

1. Bruce Hoover made the motion to adjourn at 8:50 a.m. Gary Burd seconded. Robert Scott, yes; Steve Cole, yes. Motion carried unanimous.

Robert Scott – Secretary/Treasurer
Notes by Dona Lewis

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